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October 16, 2018

Elaine Doerfling
City Clerk
The City of Hermosa Beach
1315 Valley Drive
Hermosa Beach, California 90254

Dear Madam Clerk:

I write this letter to request preparation of the administrative record for nuisance abatement proceedings concerning CrossFit Horsepower Hermosa Beach located at 725 Cypress Avenue. This request is made pursuant to Government Code § 11523.

Please include the following in the administrative record:

- All e-mails, text messages, documents, and other records provided to CrossFit Horsepower Hermosa Beach pursuant to its California Public Records Act requests prior to the July 10, 2018 hearing;
- The Powerpoint presentation and any other information, including e-mails and other correspondence, referenced or referred to by the City's prosecutor at the July 10, 2018 and August 28, 2018 nuisance abatement hearings before the Hermosa Beach City Council;
- Records of all code enforcement activity, including any citations issued at 725 Cypress Avenue or CrossFit Horsepower Hermosa Beach;
- All communications between Hermosa Beach City Staff, City Council, or anyone else working on the City's behalf with members of the public;
- Transcripts of the July 10, 2018 and August 28, 2018 nuisance abatement hearings;

- Staff reports for the March 11, 2014 City Council meeting (agenda item 5a) amending the zoning ordinance to allow “gymnasium/health and fitness center, limited” in the City’s M-1 zone;
- All City-generated or City-commissioned studies, or other information referencing or regarding CrossFit Horsepower Hermosa Beach.

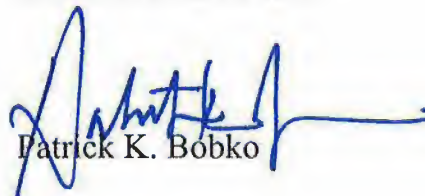
Enclosed please find a check for \$500 to cover the costs of preparing the administrative record so you can begin work immediately. If it costs more, kindly provide me with an estimate of the total and we will send a check for the balance. If the cost is less, please refund the difference.

Please also provide me with an estimate of when the administrative record will be complete.

Thank you in advance for your prompt response and attention to this matter.

Sincerely,

RING BENDER LLP



Patrick K. Bobko

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RING BENDER

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347 SW BROADWAY
PORTLAND, OR 97205
11-8166/3210

4672

10/16/2018

PAY TO THE
ORDER OF

City of Hermosa Beach, City Clerk

\$ **500.00

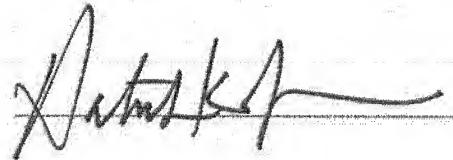
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DOLLARS

City of Hermosa Beach, City Clerk
1315 Valley Drive
Hermosa Beach, CA 90254

MEMO

CRossFit Horsepower Hermosa Beach - Admin Rec



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